

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**867 Administration**

The State Library is an independent agency governed by a Board which is appointed by the Governor; the Director is appointed by the Board. Our key customers are: citizens, public and other libraries, citizens with disabilities, children, underserved populations, government employees, the General Assembly and other elected officials. Our mission is to optimize South Carolina's investment in library and information services. The South Carolina State Library is a national model for innovation, collaboration, leadership and effectiveness. It is the keystone in South Carolina's intellectual landscape. Administration includes oversight of Statewide Library Services (Activity #s 868,870-73) provides leadership, policy development, and strategic planning to advance the agency mission, guides and develops statewide partnerships. Uses marketing and public relations methods to promote the Agency and constituents of the Agency. S.C. Code Ann. § 60-1-10 (1976)

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Administration

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$1,361,774	\$1,351,774	\$5,000	\$0	\$0	\$5,000	10.00

**Other Fund - Subfund No & Title:**

4098 Donations

**Budgetary Program No.:** I

**Expected Results:**

Exemplary leadership in the community and across the state to promote South Carolina's investment in library and information services. Exceptional operational efficiency and strategic guidance. Exhibits fiscal responsibility with all funds. Assess and articulates needs of the State Library and public libraries to the General Assembly. Pursues successful partnerships and collaborates with agencies to provide programs, services & resources to meet the needs of customers.

**Outcome Measures:**

Facilitate new direction established by the recently amended mission, vision and value statement which accurately reflects the idea and spirit of the State Library. Forge partnerships with First Steps, Humanities Council, Archives & History, K-12 Tech Community, Business One Stop and other Agencies. Increase the amount of the allocated budget for progress on goals and initiatives to optimize South Carolina's investment in library and information services.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

### 868 Talking Book Services

Provides free library services to customers that cannot use standard print due to visual, physical, or learning disabilities, including permanent and temporary conditions, as required by S.C. Code Ann. § 60-1-120 (1976) and Pratt-Smoot Act (1931), amended 2 U.S.C. § 135(a), 136(b), amended U.S.C. P. Law 89-522 (1966)

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$412,104	\$0	\$387,104	\$0	\$0	\$25,000	8.00

**Other Fund - Subfund No & Title:**

4098 Donations

**Budgetary Program No.: II**

**Expected Results:**

Format-specific audio books and large print materials and needed equipment are provided by mail to eligible customers free of charge. Customers are provided with reference support for their information needs. Customers receive service consistent with Library of Congress National Library Service Guidelines and Standards for Libraries for the Blind and Physically Handicapped.

**Outcome Measures:**

The most recent survey in 2007 of TBS customers indicates that 81% of those surveyed rated the service as "excellent." Our goal for 2009 will be to increase that figure to 90%.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

### 869 Information Technology Services (ITS)

Information Technology Services supports the agency's IT infrastructure; provides technical support for database administration, helpdesk/operations, imaging, networking, security, systems administration, & training; and website development and administration for all SCSL programs. ITS also provides consulting services to the state's public libraries in networking, telecommunications, integrated library systems, and technology planning. ITS provides planning, implementation and support of the South Carolina Library Network for statewide resource sharing. Authorization: S.C. Code Ann. § 60-1-140, Sec. 60-1-150, Sec. 60-1-160 (1976). Telecommunications Act, 1996, P.L.104-104, 110 Stat. 56 (1996). LSTA P.L. 108-81 (See Activity 867)

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Strategy:** Provide for a greater level of South Carolina based, derived cultural opportunities.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$346,343	\$34,000	\$312,343	\$0	\$0	\$0	3.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** III

**Expected Results:**

Superior IT support. Information Technology Services will implement information technologies that enhance the library's collections and services, and that assure equitable access for SC citizens to information in electronic formats. ITS will provide staff with up-to-date technology to ensure quality services that are efficient and cost-effective. Ensure 99% availability of resources. Respond to 95% of help desk tickets within 1 hour. 100% of public libraries have a technology plan for the current FY that meets SLD/E-Rate requirements. Educates public libraries in technology planning, and state and federal guidelines and regulations for Internet activity, including the Children's Internet Protection Act (CIPA). Convenes a yearly information exchange for public library systems managers and web administrators, and disseminates information from the State's Department of Information Technology (SDIT) and the State's Architecture Oversight Committee (AOC) to develop best practices and standards for public library computing. Partners with SDIT to provide high quality Internet access to public libraries, and facilitates the flow of information and support between SDIT and the public libraries.

**Outcome Measures:**

In FY09, ITS will upgrade the agency's infrastructure with a VMWare solution, reducing the number of servers needed to provide core, critical services to the staff. Production software will be updated to MS Office 2007, and training will be provided to agency staff. Operating systems for servers will be updated, as well as the application software for Exchange server. All program websites (SCSL, DISCUS and SCCFTB) will be available 99% of the time. Dead or expired links in all websites will be reduced to <1%. Web portals will be developed to support new agency initiatives, including the Business Virtual Library and the Health Virtual Library (see Activity XX). Storage and security for all electronic documents and for TBS digital recordings will be continually monitored and improved. ITS is a key partner in the development and implementation of SCLN initiatives, and will continue to take the leadership role in the strategic and tactical implementation of those initiatives.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**870 DISCUS - South Carolina's Virtual Library**

DISCUS - South Carolina's Virtual Library provides a core set of electronic resources to SC citizens, primarily the K-12 environment. The resources include newspapers, magazine articles, journal articles, encyclopedias and e-books, which are available online 24/7. Currently, DISCUS offers some 38 distinct databases. Users may access these resources in several ways: schools and public libraries provide seamless access onsite; remote access is available through either username/password or

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

remote patron authentication with a state or public library card. State Library staff provide training to public library staff, school media center staff, and teachers through classes located in the State Library, onsite at the home institutions, at conferences, and through online training through OPAL, YouTube, TeacherTube and recorded tutorials. Authorization: S.C. Code Ann. § 60-1-60, Sec. 60-1-80 (1976). LSTA P.L. 108-81, as amended.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$2,185,314	\$2,116,314	\$69,000	\$0	\$0	\$0	2.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** III

**Expected Results:**

All South Carolinians have equitable access to high quality electronic resources. For K-12, DISCUS bridges the economic gap in school funding for educational materials; all students have access to a core of quality, vetted resources from their schools or public libraries; students with Internet access at home also have access to these resources. Resources are selected to meet the educational needs of K-12 students. Adult citizens also benefit from DISCUS databases: a select group of resources focuses on business, health, and nursing. The aggregated purchase of these electronic subscription databases provides extensive savings for the state's public schools and libraries. DISCUS is evaluated continuously through usage data analysis and input from educators and librarians throughout the state.

**Outcome Measures:**

Over FY08, K-12 usage of DISCUS was up 14.7%; academic usage was up 7.5%; and public usage was up 11.5%. Overall usage increased 12% over FY07. In FY08, DISCUS costs for database renewals and licenses was \$2,357,159. Cost avoidance for the statewide purchase of the DISCUS databases (what it would cost if each school district, academic and public library purchased these resources) was \$30,426,015. In FY09, DISCUS staff will revitalize the DISCUS Advisory Committee, inviting additional stakeholders to participate in the evaluation and selection of resources; a schedule of meetings will be set and adhered to. Usage statistics will be analyzed and used in the evaluation and selection of databases. DISCUS staff will negotiate with vendors to make the most economical purchase of high quality resources that best meet the educational needs of all students, and the informational needs of SC citizens. DISCUS will continue to partner with higher education (PASCAL) to avoid duplication of efforts and to supplement core collections. Access to select DISCUS databases will be incorporated into the SchoolRooms product (see new Activity).

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**871 Collection Management Services (CMS)**

Collection Management Services maintains appropriate collections of library materials in any format considered necessary to supplement the collections of other libraries in the State and to meet the research and informational needs of the General Assembly, state officers and agencies, and state government employees. CMS supports the State and Federal Document Depository program by maintaining the state's system of depository libraries for state publications to ensure that the publications are readily accessible to the citizens of the State. CMS coordinates and implements the library's digitization program, converting printed state documents to electronic versions that can be accessed and read over the Internet. CMS provides consultation services and training to public library staffs on preservation, digitization and other technical services issues. Authorization: S.C. Code Ann. § 60-1-60, Sec 60-2-10, Sec 60-2-30 (1976). LSTA, P.L. 108-81

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$422,813	\$213,813	\$209,000	\$0	\$0	\$0	5.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** III

**Expected Results:**

CMS organizes and provides bibliographic control over state publications and distributes state publications to all libraries participating in the state's depository system. Obtains materials that support the library's mission through purchasing, donations, and government document depository programs. Makes print and electronic materials discoverable and accessible through the online catalog. Preserves library materials to prolong the life span of the collection. Maintains quality control of the physical collection, and ensures the accuracy of the collection database. Digitizes state documents and other SC materials, making them available over the Internet. Collects, catalogs and provides storage for born-electronic state documents, and makes them available to the public for the long-term by converting them to a digital, archivable format. Ensures non-duplication of local library collections, providing specialized reference, research and support materials not carried by local libraries. Convenes a yearly information exchange with public library technical services personnel.

**Outcome Measures:**

In FY08, CMS digitized 270 project reports developed by the state's Certified Public Manager program, making them available over the Internet through the online catalog. In total, 825 SC electronic documents were collected, stored and made available. The library has a total of 1,319,549 items in print and non-print formats. 7,897 items were withdrawn, and 4,941 items were added to the collection. 8,404 items were shipped to State Depository Libraries. In FY09, CMS will continue to digitize key state documents, prioritizing those documents that are (1) heavily requested; (2) only exist in 1 paper copy. CMS will identify and plan for the digitization of other SC materials in the collections that are not available elsewhere, and that are valuable to state government and researchers. CMS will convert identified born-electronic state documents into a digital, archivable format that can be stored and made accessible past the current life of said documents. CMS will improve the physical collection by weeding and discarding out-of-date materials and ensuring the preservation of the collections through correct storage of all items. CMS will work with Library Services to eliminate the duplication of the materials with other local library collections, and to identify materials that will supplement local library collections and provide

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

additional materials that support the research and informational needs of key constituents ( §60-1-70). Research into an affordable and reliable Electronic Resource Management System (ERMS) will begin, with testing before the end of FY09. Implementation of an identified solution will be planned for, no later than FY10.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**872 Library Services to State Government**

Supports the research needs of the General Assembly, state agencies, and state government employees with materials and information services as required by S.C. Code Ann. § 60-1-70 (1976)

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

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**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$390,005	\$337,797	\$52,208	\$0	\$0	\$0	7.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** III

**Expected Results:**

The State Library provides proactive 21st century services to South Carolina State Government employees and agencies that are valued and perceived as essential to good governance. Customers have access to print and electronic materials, including but not limited to books, journals, magazines, and databases needed to complete their research needs. Professional librarians are available to assist in answering questions, gathering materials, and provide training in research skills and use of library resources.

**Outcome Measures:**

Plans for FY2009 include: marketing the use of the virtual library for state government, perform a needs assessment among state agencies. Roll out OPAL as a test of web conferencing services for state government. Develop a feasibility study of a "What's Hot/Hot topics" service.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**873 Public Library Development and Support**

Provides advice and assistance to public libraries, library boards, and county governments in matters concerning the establishment, support, operation, improvement and coordination of library services as required by Code of Laws Section 60-1-80. Provides a staff of consultants qualified to give advisory and technical assistance to library directors and boards. Administers a certification program for public libraries and librarians, establishing regulations and procedures for the implementation of the program, as required by S.C. Code Ann. § 60-1-80c. Renders encouragement, advice, and assistance for the establishment, operation, and coordination of libraries of state institutions, providing consultant services, administration of grants-in-aid from federal or other sources, and minimum standards for library services, as required by S.C. Code Ann. § 60-1-110 (1976).

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for a greater level of South Carolina based, derived cultural opportunities.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$99,721	\$83,321	\$16,400	\$0	\$0	\$0	5.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** IV

**Expected Results:**

Public library trustees, directors, and staff receive advice, counsel, information, and training on all areas of library operations, including, but not limited to personnel management, strategic planning, budgeting, facilities planning, technology, customer services, policy-making, advocacy, collection development, programming, children's/youth services. Specialized consulting is available on Federal E-rate program. Public library staff must meet one of four certification levels: Professional; Provisional Professional; Pre-Professional; Provisional Pre-Professional in order for State Aid funds to be used for salary. Provides library consultant services, interlibrary loan of materials, database access to libraries within state institutions, including correctional facilities, juvenile justice facilities and state medical facilities.

**Outcome Measures:**

Goals for FY2009 include a revision of public library standards and public library trustee guidelines. Training programs will be provided on trends and issues impacting library services. Continuing support and assistance to new public library directors to acquaint them to the laws, regulations, and issues in South Carolina libraries will be a priority. For institutional libraries, we will assess the current literacy programs in state institutions (library, literacy, educational) and develop a report on the need and potential for such programs. The biggest challenge for FY2008 was the large number of retirements among public library directors. LDS worked with 10 public library systems to recruit new directors and provided orientation to 10 new library directors. We continued our training programs, providing essential training to library staff.

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**874 Continuing Education (CE)**

Continuing Education is divided into sections: public library staff, school media specialists, library boards, teachers and the staff of the State Library. The continuing education offered affords unique opportunities for seminar, workshop, conference attendance by public library staff and for funding of graduate level library coursework that leads to the placement of professional librarians in rural areas and in small to medium-sized public libraries. Supplemental funding sources (e.g. Gates Foundation, LSTA, etc.) support specialized/targeted training. Internal staff training is also conducted to further the vision of the State Library and staff development. Code of Laws, SC. Sec 60-1-60. See Activity # 872, State Library CE for state customers. (Museum & Lib Serves Act (MLSA) of 1996, Pub. L. 104-208 & 2003, Pub. L. 108-81, as amended, Title II, Lib Serves/Tech Act (LSTA).-see Activity #867).

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**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$80,586	\$28,986	\$51,600	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** IV

**Expected Results:**

Meaningful professional development for public library staffs, boards, related groups and State Library staff. Collaboration with Information Services staff for enhancement of research/technical skills of state government employees (See Activity # 872). Collaborative training ventures w/other organizations, e.g., APLA (Assoc of Public Lib Administrators), USC, School of Lib & Info Science, SC Lib Assoc, SC Assoc of School Librarians, etc. Training that meets the needs of target audiences. Federal funds support statewide training initiatives. State Library internal staff development program is incorporated with the strategic goals/objectives of the Agency.

**Outcome Measures:**

Goals for FY2009 including assessing the learning needs of library community for improved service delivery; development of classes that improve library staff knowledge of services to children/youth and therefore improve services, especially in underserved areas; development of a learning environment for state government employees that encourages the use of available sources; collaboration with other library organizations to build partnerships in the area of continuing education to avoid duplication of services.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural



**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**875 Pass Through: State Aid and other Public Grants to County Libraries**

South Carolina has 42 public libraries (headquarter locations) and 146 branches. State Aid provides per capita funding to those public libraries for the improvement of local programs. Funds are used to supplement salaries, develop collections, purchase computer hardware and software and other library equipment, finance networking and other telecommunications connectivity needs, etc. State Aid funds are not used for rent for library buildings, purchase of land, construction or repairs to building operating expenses such as utilities, or janitor supplies. The State Library monitors Maintenance of Effort (MOE) requirements and expenditures, regulates as necessary to ensure effective & efficient use of State Aid, provides consultation and guidance in the use of State Aid to public library directors and otherwise administers all aspects of the program. S.C. Code Ann. § Sec 60-1-80(b), 60-1-90 (1976) S.C. Code Ann. Regulations. 75-1 (2000)

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for a greater level of South Carolina based, derived cultural opportunities.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$7,961,572	\$7,561,572	\$400,000	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** IV

**Expected Results:**

State Aid provides per capita funding to those public libraries for the improvement of local programs. Funds are used to supplement salaries, develop collections, purchase computer hardware/software and other library equipment, finance networking and other telecommunications connectivity needs, etc. The State Library monitors Maintenance of Effort (MOE) requirements and expenditures, promulgates regulations as necessary to ensure effective & efficient use of State Aid, provides consultation and guidance in the use of State Aid to public library directors and otherwise administers all aspects of the program.

**Outcome Measures:**

Funding supplements local funds and encourages local governments to invest for the improvement of free local library services to all SC residents. Improvement in local programs. Increase in collection available to public, increase in computers for use, and increase in literacy programs. Increase in funds which equates to increase in learning and literacy through additions to the County library collections, increase in hardware and software equipment and increase in the availability of highly qualified staff for patron assistance. Increasing the State Aid will assist us in meeting the needs of some of our most indigent citizens.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1724 Pass Through: Public Library Construction Grants**

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

[Non-recurring funds - carried forward to FY 08] SC public lib buildings are aging, in need of repair & renovation, and new construction is needed to meet growing demands. SC has many public library buildings that were constructed during the 1950s-1980s. These buildings are now 25-50 yrs old, have not been well maintained, may not meet accessibility guidelines & do not meet space requirements for local communities. Current needs exceed \$1.2 billion. The State Lib studied statistical data & census projections & correlated the information with current construction cost estimates and with accepted formulae used by lib professionals and architects. In projecting public library space needs to the year 2025, results revealed that at minimum 5,145,870 sq ft will be required, (existing sq footage, 2005 data=2,147,476) deficit sq footage=2,998,394. \$5 mil was requested for FY 07 and \$13.25 for FY 08. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for a greater level of South Carolina based, derived cultural opportunities.

**FY 2008-09**

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\$0	\$0	\$0	\$0	\$0	\$0	0.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** IV

**Expected Results:**

Competitive grant seed money for public library construction and renovation projects is provided by the state of SC. All funds allocated are fully distributed to eligible public libraries. Counties provide matching construction funds. State Lib administration of construction grants to SC public libraries for architectural services, artist renderings, both new and renovation construction projects, furnishings, & interior design fees is undertaken and carried out in compliance with the adopted grant program guidelines. South Carolinians in communities with inadequate, cramped or no public library facilities are provided with modern library facilities of sufficient square footage to meet community needs.

**Outcome Measures:**

Pass through.

Non-recurring event. Funds were not requested for FY09.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1725 DISCUS - Content Enhancement**

[Non-recurring funds] Enhancement to an existing service (See Activity # 870), to provide additional databases for use by public libraries, academic libraries, K-12 schools and the general public. Focus will be on content areas identified by the DISCUS Database Assessment Team that consists of representatives from the S.C. Dept of Ed., the K-12 Technology Committee, etc. Public libraries, along with K-12 school media centers and academic libraries receive direct benefit from DISCUS-South Carolina's Virtual Library, a \$2 million program (excludes salaries) comprising 13% of agency expenditures.

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

Databases covering varied subjects are available 24/7 to SC citizens and support student research, teacher planning, curriculum development, teacher study & training, professional development of the state's labor force, govt. & economic development, etc. DISCUS is accessible via Internet computers at 1,375 libraries & educational facilities, including 1,131 public/private K-12 schools, 186 public library facilities, 57 public & private colleges & the State Lib. SC Code Section 60-1-60 et. seq.

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**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$0	\$0	\$0	\$0	\$0	\$0	0.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:** III

**Expected Results:**

See Activity # 870 -- Negotiated statewide license agreements for additional databases. Consortial buying that facilitates statewide access. Cost savings. Purchase of additional electronic databases to enhance content available for educational and research purposes throughout the state. Funds will purchase additional database products in the areas of News (increased access to local and regional news sources), Current Events, Genealogy, American History, Literary Criticism and Encyclopedias. Entire amount to be spent on content. Continued high user satisfaction with DISCUS resources. High quality program that is of value to the state's technology investment. Change in funding status from non-recurring to recurring.

**Outcome Measures:**

N/A

Funds not approved.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1726 Bill & Melinda Gates Foundation Grants**

[Non-recurring funds] Bill & Melinda Gates Foundation Staying Connected (2003-2006) and Public Access Computer Hardware Upgrade (PAC-HUG, 2006-2008) Grants. PAC-HUG affords replacement of public access computers (PACs) provided by the 1999-2000 Gates U.S. Lib Program Grant. PAC-HUG funding must be expended by Dec 31 '08. Funding totals \$937,500, over 21 months, to provide sustainable PAC hardware and software upgrades to previous grantees. No Windows 95/98/NT computers may be purchased; existing computers may not be replaced with such. Funds designated for a particular branch must be spent on PACs. Staying Connected funds were granted to state library agencies to provide technology training and support to library staffs, as well as hardware and software upgrades to public libraries. The Library Development Services department coordinates administration of all Gates funding. Also see Activity # 874 and the breakout Activity for WebJunction Rural Library Sustainability grant. SC Code Section 60-1-60 et. seq.

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

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**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$77,008	\$0	\$0	\$0	\$0	\$77,008	0.00

**Other Fund - Subfund No & Title:**

4098 Donations

**Budgetary Program No.:** IV

**Expected Results:**

Funds are fully distributed to eligible SC libraries per grant requirements & are used to: reduce inequities in technology access; increase parity among pub libraries; provide tech training; replace hardware (CPUs, monitors, etc.); upgrade software; create support services. State Library provides related technical & other assistance to public libraries. PAC-HUG distribution is per required priorities: (Priority 1) public libraries being those that under the first Gates grant received computers & still use them for public access; (Priority 2) --received computers but have replaced or upgraded them; & (Priority 3) -- did not receive computers. Support of public access computing sustainability in SC public libraries is evident. Local/state & private funding support for maintaining up-to-date technology increases annually. Public libraries facilitate free access to computers, the Internet, & digital info in SC communities. Citizens benefit, particularly those in lower income/rural areas for whom public lib computers/Internet access often represent their only access. Gates outcomes are promoted.

**Outcome Measures:**

N/A

Non-recurring event. Funds were not available for FY09.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1830 Web Junction's Rural Library Sustainability Grant**

See also Activity #874, Lib Dev Services & # 1726 Gates). The Rural Library Sustainability Project (RLS), funded through a grant by The Bill and Melinda Gates Foundation, is a collaboration between WebJunction, State Library Agencies, and rural and small library staffs throughout the U.S. Built on a "train the trainer" model, 42 participating states have sent their trainer (s) to WebJunction's Train the Trainer Institute: Sustaining Public Access in Rural Libraries. The curriculum focused on issues and challenges that rural library staffs typically identify as obstacles in sustaining public access computing. The trainers who attended the institute were charged to go out and replicate a similar workshop (s) in their state. Each state has determined the location and numbers of workshops in their state. The overall program goal is infusion of resources into the plight of rural library staffs, a demographic that traditionally feels slighted by local & state governments when it comes to staffing, budgets, and staying current with technology. Grant activity period ends 12/31/07. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$22,992	\$0	\$0	\$0	\$0	\$22,992	0.00

**Other Fund - Subfund No & Title:**

4098 Donations

**Budgetary Program No.:** IV

**Expected Results:**

Funds are fully utilized per grant program requirements. [Most states that participate will aim for a target participation rate of 80%. This translates, ideally, into 80% of the total number of "rural libraries" in the state sending one representative to workshops)]. SC expects: (a) regional workshops that focus on community analysis, that highlight SC libraries with related creative services or advocacy projects, and that provide for discussion of challenges unique to rural library service; (b) training offerings that provide public lib staff with information on starting, maintaining, and expanding services to the Spanish-speaking community, a rapidly growing issue for SC libraries; and (c) leveraging funds to facilitate existing library projects that target underserved populations as well as support for public access computing sustainability. (See Activity # 1726).

**Outcome Measures:**

N/A

Non-recurring event. Funds were not available for FY09.

**Agency:** H87 - State Library

**Functional Group:** Higher Education &  
Cultural

**1902 South Carolina State Library Consumer Health Initiative**

The State Library focuses on the health of citizens in general and rural areas in particular and provides valuable information which can be used to impact quality of life and health of an individual. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$40,717	\$16,614	\$24,103	\$0	\$0	\$0	0.00

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

Identify partners who can advance the work of the State Library and begin the process of developing and strengthening collaborative partnerships. Identify a core challenge (diabetes, obesity, heart disease) and create an effective program to deal with the challenge. Develop requirements for a virtual health library and perform feasibility study.

**Outcome Measures:**

Reduce the health risks of South Carolina citizens through education and information.

This is a new strategic direction for our Agency.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1903 Talking Book Services Summer Reading Program**

Provides children with visual, physical, and learning disabilities with a summer reading program consistent with that provided to children without similar disabilities. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for a greater level of South Carolina based, derived cultural opportunities.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$35,096	\$0	\$35,096	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

Eligible children will be provided with a summer reading program similar to those provided in public libraries, including use of theme.

**Outcome Measures:**

Enhance summer reading program for eligible TBS-registered children. Create and provide additional programming to increase participation to at least 30% of TBS-registered children and provide awareness to the needs of this community among other constituencies. In 2008, 60 children participated in the program of the 255 children who are registered TBS users, or 24%.

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

Separated the Summer Reading Program activity out from the Talking Book Services General Category.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1904 State Documents Collection and Access**

Organizes a system of depository libraries for state publications to ensure that the publications are readily accessible to the citizens of the state, as required by S.C. Code Ann. § 60-1-60(e), 60-2-10, 60-2-20, 60-2-30 (1976).

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$109,532	\$72,436	\$37,096	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

Documents produced by state agencies are collected, preserved, and made accessible either in print or electronically. 15 depository collections at public and academic library institutions around SC house documents in print for regional users.

**Outcome Measures:**

At the end of FY2008, more than 20,600 state documents were available in print. FY2009 goal: increase the online access to state documents, either through our own digitization efforts or by collecting "born-digital" documents produced by state agencies.

Separated the State Documents Collection Activity out from the Library Services to State Government general category.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1905 Talking Book Services Format Transition**

Transitions current cassette format and playback equipment to digital format and equipment, as mandated by the Library of Congress, National Library Service. SC Code Section 60-1-60 et. seq.

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$55,717	\$0	\$55,717	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

Current inventories of audio books and playback equipment will be replaced with new digital cartridges and digital playback machines. During the transition, customers will receive information and training needed to make the transition as smooth as possible. Staff will also receive training as needed to assist customers.

**Outcome Measures:**

This is the first year of a four-year transition period. The availability of new formatted cartridges and playback equipment is controlled by the National Library Service. It is expected that the first digital playback machines will become available in January 2009. South Carolina veterans who are registered TBS users will be the first to receive the new equipment.

Separated the Format Transition activity out from the Talking Book Services General Category.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1906 Talking Book Services Recording Program**

Records South Carolina materials to provide to eligible TBS users. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$47,622	\$0	\$47,622	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**



**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

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**Budgetary Program No.:**
**Expected Results:**

Books, magazines, and other items about South Carolina or by South Carolina authors that are not already part of the TBS/National Library Service collection are made available to TBS customers in South Carolina and all over the US.

**Outcome Measures:**

Plans for FY2009 include: increase output of recorded titles and explore other types of materials, including oral histories, stories, poetry; submit recording to NLS for national catalog inclusion. In FY2008, TBS produced 9 book titles, 10 magazine issues, and 3 TBS newsletters. That is an increase from 2 books and 8 magazine issues in FY2007. In FY2008, TBS submitted its recording of Grace at Low Tide to NLS for inclusion in the national catalog. The report from NLS indicates that this was "a very well produced book that demonstrates excellent progress with your recording program."

Separated the Recording Program activity out from the Talking Book Services General Category.

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**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1907 Public Library Summer Reading Program**

Provides statewide coordination of the summer reading program for public libraries in SC. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$19,149	\$16,649	\$2,500	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**

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**Budgetary Program No.:**
**Expected Results:**

Provides basic materials necessary for implementation of summer reading programs in public libraries all across SC, including but not limited to planning materials and assistance, artwork and themes, promotional materials, reading records, programming ideas. Represents the interests of SC public libraries in the Collaborative Summer Library program, a national collaborative of 45 states, working together to provide high-quality summer reading program materials for children at the lowest cost possible for their public libraries.

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Outcome Measures:**

Increase the number of children and teens enrolled in summer reading programs; complete a comprehensive evaluation of summer reading activities for children and youth; identify and collaborate with partnering agencies to encourage summer reading to a wider audience of users. The evaluation for the FY2008 program is currently underway, but data will not be available until September.

Separated from Public Library Development.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1908 SchoolRooms**

SchoolRooms is a new K-12 online multimedia discovery place for South Carolina students, teachers, parents and librarians that provides resources, built around school curriculum, to assist students with homework and school projects. Its enterprise search feature returns results from the local public library's catalog, educational websites, and selected DISCUS databases all at once. Authorization: S.C. Code Ann. § 60-1-60, 60-1-80 (1976). LSTA P.L. 108-81, as amended.

**Statewide Result Area:** Improve K-12 student performance

**Strategy:** Provide for quality, cost-effective service delivery. The costs associated with South Carolina's transportation and testing systems should be reduced while the efficiency with which these systems operate is improved.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$693,647	\$93,695	\$599,952	\$0	\$0	\$0	2.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

SchoolRooms is available to all students in SC, as well as teachers, parents and librarians. Gap analysis indicates where content that meets SC curriculum standards is lacking. The State Library will coordinate the production of content to fill the gaps. Educators and librarians will be recruited to develop appropriate curriculum. Training and orientation will take place in a variety of formats and venues to reach the largest possible audiences. Lesson plans will be researched and/or developed and included in SchoolRooms. A method to track the success of the program will be developed, based on "The Big 6" and "21st Century Skill" standards. Anticipated outcome: students will become "information literate"; they will gain problem-solving skills and develop information seeking strategies, laying a solid foundation for life-long learning behaviors.

**Outcome Measures:**

In FY08, implementation of SchoolRooms began, with 34 public library systems configured by the end of the fiscal year. Three regional "train the trainer" sessions were conducted for public library staff; a fourth will be conducted in September. Additional trainings were conducted for library staff days, and at technology fairs and

## Agency Activity Inventory by Agency Appropriation Period: FY 2008-09

school fairs. By September of FY09, all libraries will be incorporated into SchoolRooms. During the remainder of FY09 the product will be fully introduced to the state's schools, including virtual schools, and after school programs. Training programs will be in place and available for public libraries, schools, and after-school programs. Partnerships will be developed between education and library stakeholders.

This is a new strategic direction for our Agency.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

### 1909 South Carolina Library Network (SCLN)

SCSL operates a statewide library network that facilitates the sharing of resources and information among SC libraries, and makes resources and information more easily accessible to library users anywhere in the state. Authorization: S.C. Code Ann. §60-1-140 (1976).

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

#### FY 2008-09

Total	General Funds	Federal Funds	Health / Non- Recurring	CRF	Other Funds	FTEs
\$64,050	\$6,000	\$58,050	\$0	\$0	\$0	1.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

#### Expected Results:

The agency's online public access catalog (OPAC) provides 24/7 access to the library collections. Users may place online requests for SCSL materials, and request materials from outside libraries through interlibrary loan. Electronic resources are available to authorized users from office or home. Access is provided to born-electronic state documents; other state documents are digitized and made available online.

#### Outcome Measures:

The library's catalog was available at 99% for FY08. Over a nine-month period, 62,704 searches were performed, returning more than 3,024,476 hits. In FY09, SCSL will participate in PASCALDelivers, a union catalog of academic libraries, that will increase the discovery, access and circulation of library materials. SCSL will continue to work with interested public libraries in the development of both a physical and a virtual union catalog, using an open source integrated library system, that will enhance and increase the resource sharing abilities of public libraries, reduce duplication in local library collections, and reduce the cost in maintenance fees for automated library systems; a solution should begin implementation by FY10. Research for a reliable and affordable enterprise search interface will continue, and identified solutions will be tested for implementation in FY10.

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

This is a new strategic direction for our Agency and has been separated from the base Information Technology Services activity.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1910 South Carolina Virtual Business Library**

Online portal of business-related information for small business owners, job-seekers, state government agencies, public libraries, and other customers. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$49,097	\$16,615	\$32,482	\$0	\$0	\$0	0.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

Users will have access to a variety of business-related information, including, but not limited to state government documents, access to online state government services such as Business OneStop, database content, web information, online training.

**Outcome Measures:**

This is a new activity. This is the first year of a multi-year project. Content of this virtual library will provide small business owners with tools necessary to establish and grow their business, provide job-seekers with skills necessary to find employment, and assist state agencies in providing access to their services to these two user groups more effectively. Goals for FY2009 include: develop an implementation plan for the virtual library; identify partners who can advance assist in the identification and/or creation of content for the virtual library; begin gathering content for the virtual library.

This is a new strategic direction for our Agency.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1911 Family Literacy Calendar**

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

Calendar, both in print and online, of activities and reading lists for parents and caregivers that will prepare children to enter kindergarten. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Health / Non-Recurring</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$49,097	\$16,615	\$32,482	\$0	\$0	\$0	0.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

Parents and caregivers of pre-K children are provided with activities, reading lists, and information aligned to SC Curriculum Standards for kindergarten students, that can be used to ensure their child is prepared to start kindergarten. An interactive online version of the calendar will ultimately be available, as well as a print version.

**Outcome Measures:**

This is a new activity. Goals for FY2009 include: develop an implementation plan for the calendar; identify partners and allies to assist in the identification or creation of content for the calendar; identify appropriate content for the calendar, and creation of a first draft calendar.

This is a new strategic direction for our Agency.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1912 SC Center for the Book and Literary Arts Partnerships**

Celebrates South Carolina's rich literary heritage and brings public attention to the importance of books, writers and reading as an affiliate of the Library of Congress Center for the Book; is a cooperative project of the South Carolina State Library, the University of South Carolina School of Library and Information Science, and the Humanities Council SC. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$11,000	\$0	\$11,000	\$0	\$0	\$0	0.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Expected Results:**

Co-sponsors literary events, such as the South Carolina Book Festival, SC State Library's Read-In, Letters About Literature, and other programs. Let's Talk About It, reading/discussion program created by the American Library Association and offered free to South Carolina public libraries through a partnership of the South Carolina State Library and The Humanities Council SC.

**Outcome Measures:**

Goals for FY2009: Expand programming offered onsite at the State Library, as well as online and in public libraries. FY2008 brought the creation of a popular new series, the SC Author series. More than 340 attended 8 programs. The SC Read-In, an event co-sponsored by SCSL & Center for the Book, was recognized by the Affiliate Assembly of the American Association of School Librarians at the Annual Conference of the American Library Association for "bringing teachers and school librarians a step closer in the shared responsibility to help all children learn.

Separated from Public Library Development.

**Agency:** H87 - State Library

**Functional Group:** Higher Education & Cultural

**1913 Cultural Heritage and Education**

Promote libraries as essential educational institutions and promoters of cultural heritage. SC Code Section 60-1-60 et. seq.

**Statewide Result Area:** Improve the state's post-secondary education system and cultural resources

**Strategy:** Provide for greater access and affordability of our state's cultural resources.

**FY 2008-09**

Total	General Funds	Federal Funds	Health / Non-Recurring	CRF	Other Funds	FTEs
\$40,717	\$16,614	\$24,103	\$0	\$0	\$0	0.00

**Other Fund - Subfund No & Title:**

**Budgetary Program No.:**

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2008-09**

**Expected Results:**

Identify partners who can advance the work of the state library and begin the process of developing and strengthening collaborative partnerships. Provide borrowing privileges to teachers to include inter-library borrowing. Develop standards for online learning. Define SCSL relationship to SC Memory Project and explore Native Pathways possibilities.

**Outcome Measures:**

Provides resources to teachers, parents, students, school librarians and public librarians to promote education and literacy in South Carolina. Provide citizens of South Carolina with assistance and information for cultural heritage and Native Pathways.

This is a new strategic direction for our Agency.

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**AGENCY TOTALS**

*State Library*

<b>TOTAL AGENCY FUNDS</b>	<b>TOTAL GENERAL FUNDS</b>	<b>TOTAL FEDERAL FUNDS</b>	<b>TOTAL OTHER FUNDS</b>
\$14,575,673	\$11,982,815	\$2,462,858	\$130,000
	<b>TOTAL HEALTH/NON-RECURRING FUNDS</b>	<b>TOTAL CAPITAL RESERVE FUNDS</b>	<b>TOTAL FTEs</b>
	\$0	\$0	50.00